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**Program Enhancement Plan (PEP)
Continuous Quality Improvement Committee
Meeting Minutes
May 24, 2005**

Status Report ~ Harry Hobbs

Updates on the Dodge County Review:

The review in Dodge County went very well. The Dodge County staff was very helpful and accommodating to the state and reviewers. The Exit conference with the Workers and Supervisors went very well. The site leaders were able to address areas of concerns and strengths in the workers cases and overall practice. The review was perceived as a helpful tool for Dodge County.

Reviews for Counties:

Counties that are being reviewed will receive a Contract Addendum to cover the expenses related to cost that may be incurred as a result of the review process. These costs may include; worker time, snacks and lunch costs, any logistical costs for the days of reviews as well as payment of Hotel accommodations for reviewers who are not state employees.

Announcement of LCR and Pilot Counties:

Orientation Meetings Scheduled:

La Crosse	May 13
Cross Plains	June 7
Jackson	June 8
Pierce	June 13
Washington	June 30

Reviews Scheduled:

June 20-24 QSR
June 26-29 LCR
June 12-15 LCR
Sept. 12-16 Pilot
Sept. 26-30 Pilot

Scope & Content of CCI Protocol: Bridget Bauman

Mission Statement: The mission of the Children's Court Initiative (CCI) is to assist the court system and those providing services to it in achieving safety, permanence, due process, and timeliness outcomes for children & families in child welfare proceedings.

Sub-Committee #4: "DCFS # Memo on Data Entry for PEP": John Tuohy

The draft of the DCFS Memo on Data Entry addresses expectations for PEP. The memo will explain national performance standards for safety and permanence and CFSR performance items. It will describe outcome reports for national standards and new PEP reports for CFSR performance items. It will describe statewide improvement goals in PEP and the consequences for not achieving the goals. DCFS is working together with counties to achieve statewide improvement goals. The memo provides guidance on the essential data elements needed for performance measurement purposes.

WiSACWIS Roundtable Locations:

- June 3rd, Southern Regional Office 9:30am – 12:30pm Madison
- June 7th, Western Regional Office 9:30am – 1pm Eau Claire
- June 14th, Northeast Regional Office 9am-1pm Coughlin Center (DNR) Oshkosh
- June 23rd, Southeast Regional Office 9:30am-12:30pm Waukesha
- June 28th, Northern Regional Office 9:30am-12:30pm Rhinelander

Next Meeting: **August 2, 2005** CQI Full Committee Meeting @ the Pyle Center.